

TOWN OF WEST SENECA



INDEPENDENT CONTRACTOR

ANNUAL STATEMENT OF DISCLOSURE

FOR CALENDAR YEAR: _____

INSTRUCTIONS:

All individuals who have an ownership interest in a business entity, including, but not limited to, a corporation, limited liability company, partnership, sole proprietorship, or any other business entity organized under the laws of New York State shall complete this form.

FILL OUT COMPLETELY

NAME:

_____ (Last) (First) (Middle initial)

ADDRESS: _____ NY _____
(Street Address) (Town) (Zip Code)

POSITION HELD: _____
(Department) (Title)

OWNERSHIP INTEREST¹: _____

Please List any real property in the Town of West Seneca where you, as an individual², own or hold any ownership interest³:

¹ Ownership Interest, includes, but is not limited to, the ownership of stock, membership units, silent partner, an ownership of a right to vote, or any other ownership interest, monetary or nonmonetary where one would receive a benefit from such business.

² For the purpose of this section an individual shall be deemed to have an ownership interest when he or she individually maintains any ownership interest in real property, or (a) is an officer or director of a business entity that owns any interest in real property or (b) owns or controls stock of a corporate or business entity that owns any interest in real property, or (c) is a member of a partnership or limited liability company, which maintains any ownership interest in real property.

³ See footnote 1.

Please List any Relatives employed by the Town of West Seneca or appointed to serve on a Committee in the Town of West Seneca:

| <u>Relative Name</u> | <u>Relationship</u> | <u>Position Held</u> |
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Relative – A spouse, parent, stepparent, sibling, step-sibling, sibling’s spouse, child, stepchild, uncle, aunt, nephew, niece or household member of a Town official, officer or employee and individuals having any of these relationships to the spouse of the Town official, officer or employee.

The purpose of this Annual Statement of Disclosure is to identify potential conflicts of interest before such conflicts occur. In answering the questions on this Annual Statement of Disclosure, the following definitions are critical:

1. Interest, as used in this Annual Statement of Disclosure, is defined as follows:
 - A. Providing goods, influence, investment, property or service(s) to any person, business or entity for which compensation or benefit is expected or received; and
 - B. Holding ownership, title or right, individually⁴ or with others, to real property, within the Town of West Seneca.
2. Contract, as used in this Annual Statement of Disclosure, shall be defined in accordance with the Standard English usage.

Please answer the following questions.

1. Have you, your spouse/partner or relatives had any interest in any business or entity doing business with the Town currently or within the past twelve (12) months?

Yes: _____ No: _____

⁴ See footnote 2.

2. Have you, your spouse/partner or relatives had any interest in any contract made or executed by the Town of West Seneca within the past twelve (12) months?

Yes: _____ No: _____

If you answered yes to any of these 2 questions, you should describe the nature, source, amount of such benefits, compensation and/or other considerations. Please attach an additional sheet of paper if necessary.

List any position held in any other business, association or not-for-profit organization held by you, your spouse/partner or relatives that has or could in the future transact business with the Town of West Seneca.

| <u>Business Name</u> | <u>Person Name</u> | <u>Nature of Business</u> |
|----------------------|--------------------|---------------------------|
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During the current year, if there are any changes in your answers to anything on this form, you must file an amended "Annual Statement of Disclosure" with the Town Clerk within thirty (30) days of such change.

I HEREBY CERTIFY THAT THE INFORMATION I HAVE PROVIDED IN THIS ANNUAL STATEMENT OF DISCLOSURE IS TRUE, CORRECT, AND COMPLETE. I HAVE REVIEWED THE CURRENT CODE OF ETHICS FOR THE TOWN OF WEST SENECA.

Date: _____

(Signature)

(Print Name)

(Return this form to the Town Clerk)